EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
THURSDAY, SEPTEMBER 17, 2026 AT 4:30 P.M.

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MINUTES

1. Preliminary Business
   A. Call to Order
   4:31 p.m.

   B. Roll Call
   Governing Council present: Desne Salazar (Google Meet), Jim Nessle (Google Meet), Gretchen Long (Google Meet), Marsha Majors (Google Meet)
   Governing Council Absent: Vianey Valeta-Arambula
   Staff present: Christopher Villarreal (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet), Jennifer Mercer (Google Meet/5:17 p.m.-5:51p.m.)

   C. Approval of Agenda
   Jim Nessle motioned to approve the September 17, 2026 agenda. Desne Salazar seconded the motion. Council members unanimously approved.

   D. Approval of Minutes
   Desne Salazar motioned to approve the July 20, 2026 minutes as presented. Jim Nessle seconded the motion. Council members approved. Marsha Majors abstained
   Desne Salazar motioned to approve the Aug 17, 2026 minutes with correction. Jim Nessle seconded the motion. Council members approved. Gretchen Long abstained

2. Public Comment
   None

3. DISCUSSION/ACTION ITEMS

   A. Executive Director's Report (Discussion)
   Christopher Villarreal updated the council on:
   Kookooee festival artwork, PNM service day, car wash fundraiser, emergency drills, math lab, Carnegie Math, literacy champion, LETRS/AIMS, Structured Literacy Coach, NASA virtual field trip, SEL field trip, weekly meetings, 40-day reporting, Synergy, roof leaks, bathroom restoration, fire alarm fault, USDA grant/Samilla Project, Professional Development Plans, wrapping up NWEA, completed WIDA screeners, Dyslexia screener, MindPlay curriculum, enrollment, Charter renewal strategy and academic strategic plan.

   B. Financial Statements and Cash Disbursements for August 31, 2026 (Action)
   Desne Salazar motioned to approve the financial statements and cash disbursements for August 31, 2026. Gretchen Long seconded the motion. Council members unanimously approved.

C. BARS (Action)
Desne Salazar motioned to approve BAR FY27-03 as presented. Jim Nessle seconded the motion. Council members unanimously approved.

D. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over $15,000. (Action)
Deferred to next month

E. Approval of Fixed Asset Certification (Action)
Desne Salazar motioned to approve the fixed asset certification. Marsha Majors seconded the motion. Council members unanimously approved.

F. Approval of Fund Balance Resolution (Action)
Jim Nessle motioned to approve the Fund Balance Resolution for FY27. Desne Salazar seconded the motion. Council members unanimously approved.

G. Policy and Bylaw Review (Discussion/Action)
Update next month

H. Board Development (Discussion)
The council discussed remaining training needed and possible meeting date changes will be discussed at the next meeting. A new resolution may be needed.

4. Closed Session (closed to the public)

A. Limited personnel matters/Executive Director Evaluation pursuant to NMSA 1975 10-15-1h2

Jim Nessle motioned to go into closed session at 4:59 p.m. Desne Salazar seconded the motion. Christopher Villarreal and Jennifer Mercer were invited to the closed session.

Marsha Majors re-convened the meeting at 5:52 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters/Executive Director evaluation pursuant to NMSA 1975 10-15-1h2.

5. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None

III. Next Meeting Date
October 19, 2026 at 7:00 a.m.

IV. Adjournment
Desne Salazar motioned to adjourn at 5:56 a.m. Gretchen Long seconded the motion. Council members unanimously approved.