



**EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
THURSDAY, DECEMBER 18, 2025 AT 7:00 A.M.**



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AGENDA

1. Preliminary Business
 - A. Call to Order
7:00 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Vianey Valeta-Arambula (Google Meet), Gretchen Long (Google Meet/out at 7:45), Jim Nettle (Google Meet), Brian Carter (Google Meet/in at 7:03)
Staff Present: Christopher Villarreal (Google Meet), Ian Johnson-Escudero (Google Meet), Carrie McNeil (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the December 18, 2025 agenda as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Vianey Valeta-Arambula motioned to approve the November 20, 2025 minutes as presented. Jim Nettle seconded the motion. Council members approved. Marsha Majors abstained.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Christopher Villarreal updated the council on: DASH plan, Curriculum Specialists student outcomes, 80-day reporting, enrollment, Special Education Coordinator updates and upcoming professional development, student exhibitions and student-led conferences, elementary professional development, cyber security/phishing professional development for staff, English Language Development strategies professional development, teacher observations, PLCs, community partnerships, the Winter Performance, Breakfast with Santa, Dean of Students recognized for volunteer work with animals, RAVE panic button, RedCap Staffing to fill custodian vacancy, roof repairs, sprinkler system, Gratitude Week, Thanksgiving meal, assessments, and grades in progress.



- B. Financial Statements and Cash Disbursements for November 30, 2025 (Action)
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for November 30, 2025 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
- C. BARS (Action)
Vianey Valeta-Arambula motioned to approve BAR FY26-13 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve BAR FY26-14 as presented. Vianey Valeta-Arambula motioned to approve BAR FY26-13 as presented. Council members unanimously approved.
Vianey Valeta-Arambula motioned to approve BAR FY26-15 as presented. Brian Carter seconded the motion. Council members unanimously approved.
- D. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)
Vianey Valeta-Arambula motioned to approve the purchase order for Robert Half for the Special Education Administrative Assistant with an increase of \$5,000 for a final purchase order amount of \$35,000. Marsha Majors seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve the increase to the Robert Half purchase order referencing the Accounts Payable Clerk with an increase of \$20,000 for a total of \$50,000. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve the purchase order for J2 Roofing not to exceed \$30,000 as presented. Gretchen Long seconded the motion. Council members unanimously approved.
- E. Policy and Bylaw Review (Discussion/Action)
Vianey Valeta-Arambula motioned to table item E. Jim Nessle seconded the motion. Council members unanimously approved.
- F. Board Development (Discussion)
Board training/bylaw options discussed

4. Concluding Business

- I. Discussion of other business and issues
Please review evaluation information sent out to GC members.
- II. Announcements
None



- III. Next Meeting Date
January 22, 2026 at 7:00 a.m. extend by 30 minutes.
- IV. Adjournment
Marsha Majors motioned to adjourn at 8:10a.m. Marsha Majors seconded the motion. Council members unanimously approved.

DRAFT