



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**THURSDAY, NOVEMBER 20, 2025 AT 7:00 A.M.**



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**MIMUTES**

1. Preliminary Business
  - A. Call to Order  
7:04 a.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Vianey Valeta-Arambula (Google Meet), Jim Nettle (Google Meet), Brian Carter (Google Meet)  
Governing Council Present: Gretchen Long  
Staff Present: Christopher Villarreal (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet), Jennifer Mercer (Google Meet/out at 7:43)  
Guest: Stewart Ingham (Google Meet/out at 7:20)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the November 20, 2025 agenda as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.  
Brian Carter abstained.
  - D. Approval of Minutes  
Vianey Valeta-Arambula motioned to approve the October 20, 2025 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Charter Authorizer Options (Discussion)  
Stewart Ingham presented the expectations of the PEC as authorizers of charter schools.
  - B. Executive Director's Report (Discussion)  
Chris Villarreal updated the council on: Working with PLCs, The Semilla Project, teachers using student data, vaping PD, attendance plan, 30-minute meeting with GC members, new authorizer comparisons, SEL and STEAAM rubrics, daily happenings, family newsletters, met with 11<sup>th</sup> and 12<sup>th</sup> advisors, fundraising, gratitude rally, ECRA Foundation,



social media, working with admin team, new custodian, lift station, PLC work with Curriculum Specialist, lesson plans, administrative advisement, 40-day state reporting, enrollment, 80-day state reporting coming up, Synergy update, special education update, and assessment data review.

Jennifer Mercer updated the council on charter school applications and gave suggestions to review them.

C. Financial Statements and Cash Disbursements for September 30, 2025 and October 31, 2025 (Action)

Marsha Majors motioned to approve the September 30, 2025 Financial Statements and Cash Disbursements as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the October 31, 2025 Financial Statements and Cash Disbursements as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

D. BARS (Action)

Vianey Valeta-Arambula motioned to approve BAR FY26-06 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Major motioned to approve BAR FY26-07 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

Vianey Valeta-Arambula motioned to approve BAR FY26-08 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Major motioned to approve BAR FY26-09 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

Vianey Valeta-Arambula motioned to approve BAR FY26-10 as presented. Brian Carter seconded the motion. Council members unanimously approved.

Marsha Major motioned to approve BAR FY26-11 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

Marsha Major motioned to approve BAR FY26-12 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

E. Temporary Loans to Other Funds (Action)

Vianey Valeta-Arambula motioned to approve the Temporary Loans to Other Funds for September 30, 2025 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

F. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)

Marsha Majors motioned to approve the increase in the purchase order not to exceed \$55,000 for Robert Half as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.



G. Approval of Amended SY 25 Open Meetings Act Resolution (Discussion/Action)  
Vianey Valeta-Arambula motioned to approve the amendmened SY 25 Open Meetings Act Resolution as presented. Marsha Majors seconded the motion. Council members unanimously approved.

H. Policy and Bylaw Review (Discussion/Action)  
Marsha Majors motioned to table item H. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.

I. Board Development (Discussion)  
GC training progress and options were discussed.

4. Concluding Business

I. Discussion of other business and issues  
None

II. Announcements  
We need to cancel the December 18<sup>th</sup> meeting.  
Next Meeting will be December 19<sup>th</sup> at 7:00 a.m.

III. Adjournment  
Marsha Majors motioned to adjourn at 8:29 a.m. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.