



**EL CAMINO REAL ACADEMY  
GOVERNING COUNCIL MEETING  
MONDAY, SEPTEMBER 29, 2025 AT 7:00 A.M.**



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## **MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:02 a.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (phone), Vianey Valeta-Arambula (phone), Gretchen Long (Google meet/out at 7:42), Jim Nessel (Google Meet)  
Governing Council Absent: Brian Carter  
Staff Present: Christopher Villarreal (Google Meet), Denise Brown (Google Meet) Ian Johnson-Edcudero (Google Meet), Mimie Marquez (Google Meet)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the agenda for September 29, 2025 as presented. Gretchen Long seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Vianey Valeta-Arambula motioned to approve the August 21, 2025 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Christopher Villarreal updated the council on: working with admin team, admin license approved, collaboration with 12<sup>th</sup> grade advisor for fundraising and STEAM Night, Literacy Night, 11<sup>th</sup> grade planning NY trip, state fair field trip, Friday grade checks, community connections, interest and passions projects, Special Education Coordinator updates, student information system, enrollment, facilities, APS meeting, law and ethical guidelines, Curriculum Specialist, special education update, professional development, howl bucks, accommodations, assistant principal/handbook, incentive assembly, community outreach, literacy night, social media, NWEA, RAVE app, Student Success Coordinator and Dean, and assessments.



- B. Financial Statements and Cash Disbursements for August 31, 2025 (Action)  
Vianey Valeta-Arambula motioned to approve the Financial Statements and Cash Disbursements for August 31, 2025. Marsha Majors seconded the motion. Council members unanimously approved.
- C. BARS (Action)  
Marsha Majors motioned to approve BAR FY26-01 as amended. Vianey Valeta-Arambula Seconded the motion. Council members unanimously approved.  
Vianey Valeta-Arambula motioned to approve BAR FY26-04 as presented. Marsha Majors seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY26-05 as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
- D. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)  
Marsha Majors motioned to approve the purchase order for Star Paving in the of \$21,105 retroactive to 2025. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
- E. Approval of Fixed Asset Certification (Action)  
Vianey Valeta-Arambula motioned to approve the FY26 Fixed Assets Certification as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Approval of Fund Balance Resolution (Action)  
Marsha Majors motioned to approve the Fund Balance Resolution as presented. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.
- G. Temporary Loans to Other Funds (Action)  
Jim Nettle motioned to table item G. Marsha Majors seconded the motion. Council members unanimously approved.
- H. Discussion about Recent APS Committee Meeting (Discussion)  
Jim Nettle updated the council on the APS Committee meeting.
- I. Policy and Bylaw Review (Discussion/Action)  
Jim Nettle motioned to table item I. Marsha Majors seconded the motion. Council members unanimously approved.
- J. Board Development (Discussion)  
GC training reminder



4. Concluding Business

- I. Discussion of other business and issues  
GC meeting dates to be discussed at the next meeting, PNM workday, Sewer system, and T1 line.
- II. Announcements  
None
- III. Next Meeting Date  
Monday, October 20 at 7:00 a.m.
- IV. Adjournment  
Marsha Majors motioned to adjourn at 8:45 a.m. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved