



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL SPECIAL MEETING**  
**MONDAY, APRIL 28, 2025 AT 7:00 A.M.**



Join with Google Meet: <https://meet.google.com/qkh-hsss-ocz?hs=224>

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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:03 a.m.
  - B. Roll Call  
Governing Council Present: Gretchen Long (Google Meet, out at 7:32 a.m.), Vianey Valeta-Arambula (Google Meet), Marsha Majors (Google Meet), Brian Carter (Google Meet)  
Governing Council Absent: Jim Nettle  
Staff Present: Jennifer Mercer (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)  
Guest: Mary Scofield (Google Meet, 7:14 a.m.-7:52 a.m.)
  - C. Approval of Agenda  
Vianey Valeta-Arambula motioned to approve the April 28, 2025 agenda as presented. Gretchen Long seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Vianey Valeta-Arambula motioned to approve the March 20, 2025 minutes as presented. Gretchen Long seconded the motion. Council members unanimously approved.  
Vianey Valeta-Arambula motioned to approve the April 1, 2025 minutes as presented. Gretchen Long seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
No questions were asked regarding the provided written report.
  - B. Financial Statements and Cash Disbursements for March 31, 2025 (Action)  
Vianey Valeta-Arambula motioned to approve the March 31, 2025 Financial Statements and Cash Disbursements as presented. Gretchen Long seconded the motion. Council members unanimously approved.
  - C. BARS (Action)  
Vianey Valeta-Arambula motioned to approve BAR FY25-21. Gretchen Long seconded the motion. Council members unanimously approved.



Vianey Valeta-Arambula motioned to approve BAR FY25-22. Gretchen Long seconded the motion. Council members unanimously approved.

Vianey Valeta-Arambula motioned to approve BAR FY25-23 as presented. Gretchen Long seconded the motion. Council members unanimously approved.

D. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)

Vianey Valeta-Arambula motioned to approve the purchase order increase of \$4,000 for ABCWUA with the final amount \$26,000. Gretchen Long seconded the motion. Council members unanimously approved.

E. Temporary Loans to Other Funds (Action)

Vianey Valeta-Arambula motioned to approve the Temporary Loans to Other Funds as presented. Brian Carter seconded the motion. Council members unanimously approved.

F. Approval of SY25-26 Budget (Action)

Vianey Valeta-Arambula motioned to approve the FY25 operating budget of 5.25 million as presented. Gretchen Long seconded the motion. Council members unanimously approved.

G. Approval of SY25-26 School Calendar (Action)

Vianey Valeta-Arambula motioned to approve the SY as presented, GL, all

H. Approval of SY25-26 Salary Schedules (Action)

Vianey Valeta-Arambula motioned to approve the SY25-26 Salary Schedules as presented, Brian Carter seconded the motion. Council members unanimously approved.

I. Consideration of PED Letter to OCR and Request for LEA Response (Action)

Vianey Valeta-Arambula motioned to table item I. Brian Carter seconded the motion. Council members unanimously approved.

J. Establishment of Ad Hoc Committees (Action)

Vianey Valeta-Arambula motioned to approve the establishment of the Ad Hoc Committee. Brian Carter seconded the motion. Council members unanimously approved.

K. Policy and Bylaw Review (Discussion/Action)

Brian Carter motioned to table item K. Vianey Valeta-Arambula seconded the motion. Council members unanimously approved.



Board Development (Discussion)  
Training hours were discussed.



4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H (2)

Vianey Valeta-Arambula motioned to go into closed session at 7:52 a.m. Brian Carter seconded the motion. Council members unanimously approved.

Jennifer Mercer was invited to join the closed session.

Marsha Majors re-convened the meeting at 8:05 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters pursuant to NMSA 10-15-1H (2)

5. Concluding Business

I. Discussion of other business and issues  
None

II. Announcements  
None

III. Next Meeting Date  
Thursday, May15 at 7:00 a.m.

IV. Adjournment  
Vianey Valeta-Arambula motioned to adjourn at 8:09 a.m. Brian Carter seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.