



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**THURSDAY, FEBRUARY 20, 2025 AT 4:30 P.M.**



Join with Google Meet: <https://meet.google.com/npq-nwei-oxe?hs=224>

Join by phone: (US) +1 605-412-8047 PIN: 651166133

Watch live at: <https://tinyurl.com/7d8asezt> (The meeting will show up in the videos tab once the meeting starts)

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
4:33 p.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Gretchen Long (Google Meet until 5:53), Brian Carter (Google Meet), Jim Nessel (Google Meet)  
Governing Council Absent: Vianey Valeta-Arambula  
Staff Present: Jennifer Mercer (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet)  
Guests: Mary Scofield (Google Meet), Susan Fox (Google Meet until 5:13)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the February 20, 2025 agenda as presented. Brian Carter seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Marsha Majors motioned to approve the January 23, 2025 minutes with name correction. Jim Nessel seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. Closed Session (closed to the public)
  - A. Limited personnel matters pursuant to NMSA 10-15-1H (2)  
  
Marsha Majors motioned to go into closed session at 4:38 p.m. Gretchen Long seconded the motion. Council members unanimously approved.  
Jennifer Mercer and Susan Fox were invited to join the closed session.  
Jim Nessel re-convened the meeting at 5:13 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters pursuant to NMSA 10-15-1H (2)
4. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)



Jennifer Mercer provided a written report and updated the council on: The APS site visit, federal changes, Literacy Night, reading gems program, elementary and secondary science fairs, enrollment, and technology challenges.

- B. Financial Statements and Cash Disbursements for January 31, 2025 (Action)  
Ian Johnson-Escudero updated the council on food funding and lunch participation. Marsha Majors motioned to table item 4.B. Jim Nettle seconded the motion. Council members unanimously approved.
  
- C. BARS (Action)  
Marsha Majors motioned to approve BAR FY25-10 as presented, Brian Carter seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-11 as presented, Gretchen Long seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-12 as presented, Gretchen Long seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-13 as presented, Brian Carter seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-14 as presented, Gretchen Long seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-15 as presented, Brian Carter seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-16 as presented, Gretchen Long seconded the motion. Council members unanimously approved.  
Marsha Majors motioned to approve BAR FY25-17 as presented, Gretchen Long seconded the motion. Council members unanimously approved.
  
- D. Temporary Loans to Other Funds (Action)  
Marsha Majors motioned to approve the Temporary Loans to Other Funds as presented. Brian Carter seconded the motion. Council members unanimously approved.
  
- E. Recommendation to Approve Purchases and Give Director Permission to Sign Contracts Over \$15,000. (Action)  
Ian Johnson-Escudero updated the council on appropriations/capital improvements funds. Marsha Majors motioned to table item 4.E. Gretchen Long seconded the motion. Council members unanimously approved.
  
- F. Policy and Bylaw Review (Discussion/Action)  
Reviewed and dis timeline schedule  
Marsha Majors motioned to approve the proposed bylaw review timeline. Brian Carter seconded the motion. Council members unanimously approved.



G. Board Development (Discussion)  
Trainings schedule emailed and discussed

5. Closed Session (closed to the public)  
MM, GL, all 5:51

A. Limited legal matters pursuant to NMSA 10-15-1H (7)

Jim Nettle motioned to go into closed session at 5:51 p.m. Gretchen Long seconded the motion. Council members unanimously approved.

Jennifer Mercer, Ian Johnson-Escudero and Denise Brown were invited to join the closed session.

Jim Nettle re-convened the meeting at 6:09 p.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters pursuant to NMSA 10-15-1H (7)

6. Concluding Business

I. Discussion of other business and issues  
None

II. Announcements  
None

III. Next Meeting Date  
The meeting on March 20, 2025 at 4:30 may need a time change or postponed.  
All council members will be contacted to set date and time.  
The April 21, 2025 meeting may need to be canceled.

IV. Adjournment  
Marsha Majors motioned to adjourn at 6:14 p.m. Brian Carter seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.