



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
MONDAY, OCTOBER 21, 2024 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:18 a.m.
 - B. Roll Call
Governing Council present: Marsha Majors (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nettle (Google Meet)
Governing Council absent: Gretchen Long
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet), Carrie McNeil (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the October 21, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Marsha Majors motioned to approve the September 26, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: filled staffing positions, 90-day dash plan, attorney bylaw recommendations, policies, GC membership, literacy plan completed, attendance plan, attendance data, student profiles in PLCs, math manipulatives PD, field trips, dress code survey, and enrollment.
A detailed written report was also provided.
 - B. Financial Statements and Cash Disbursements (Action)
Vianey Veleta-Arambula motioned to approve the September 30, 2024 Financial Statements and Cash Disbursements as presented. Marsha Majors seconded the motion. Council members unanimously approved.



C. BARS (Action)

Vianey Veleta-Arambula motioned to approve BAR FY25-02 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BAR FY25-03 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY25-04 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BAR FY25-05 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY25-06 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

D. Recommendation to approve purchases and give Director permission to sign contracts over \$15,000. (Action)

None

E. Fixed Assets Certification (Action)

Marsha Majors motioned to approve FY25 Fixed Assets Certification as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

F. Fund Balance Resolution (Action)

Vianey Veleta-Arambula motioned to approve the Fund Balance Resolution 25-01 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

G. Policy and Bylaw Review (Discussion/Action)

Marsha Majors motioned to approve the bylaw amendment Article 5, Section 7 (\$7,500 to \$15,000) as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Article 7, Section 7 board member resignations and striking the employment section were discussed.

H. Approval of New Governing Council Member (Action)

Vianey Veleta-Arambula motioned to approve Brian W Carter as a new governing council member. Marsha Majors seconded the motion. Council members unanimously approved.

I. Board Development (Discussion)

None



J. Temporary Loans to Other Funds (Discussion/Action)

Vianey Veleta-Arambula motioned to approve the Temporary Loans to Other Funds as presented. Marsha Majors seconded the motion. Council members unanimously approved.

4. Closed Session (closed to the public)

A. Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1
Marsha Majors motioned to go into closed session at 8:12 a.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to join part of the closed session.

Jim Nettle re-convened the meeting at 8:35 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1

5. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None

III. Next Meeting Date
Nov 21, 7:00 a.m.

IV. Adjournment
Vianey Veleta-Arambula motioned to adjourn at 8:37 a.m. Marsha Majors seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.