



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
MONDAY, AUGUST 19, 2024 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:04 a.m.
 - B. Roll Call
Governing Council present: Marsha Majors (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nessel (Google Meet),
Governing Council absent: Gretchen Long
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet), Ian Johnson-Escudero (Google Meet at 7:06)
 - C. Approval of Agenda
Marsha Majors motioned to approve the August 19, 2024 agenda. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Vianey Veleta-Arambula motioned to approve the July 15, 2024 agenda as presented. Marsha Majors seconded the motion. Council members unanimously approved
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: The SIPP program, Assessment conferences, PD, bylaw and policy reviews at retreat, GC membership, strategic report progress quarterly, new curriculum, PNM workday, literacy night, new service food vendor, enrollment, special education on track, roof repairs, YDI, staffing, state assessments, financial audit, and the recent foundation meeting.
 - B. Financial Statements and Cash Disbursements, June 30, 2024 (Action)
Vianey Veleta-Arambula motioned to approve the June 30, 2024 Financial Statements and Cash Disbursements as presented. Marsha Majors seconded the motion. Council members unanimously approved



C. Financial Statements and Cash Disbursements, July 31, 2024 (Action)
Marsha Majors motioned to approve the July 31, 2024 Financial Statements and Cash Disbursements as represented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

D. Temporary Loans to Other Funds, June 30, 2024 (Action)
Vianey Veleta-Arambula motioned to approve the Temporary Loans to Other Funds as of June 30, 2024. Marsha Majors seconded the motion. Council members unanimously approved.

E. Approval of Purchase Orders over \$15,000 (Action)
Marsha Majors motioned to authorize Ms. Mercer the authority to sign contracts and purchase orders up to \$85,000 in relation to roof repairs by way of ACES. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve the emergency procurement for Archway in the amount of \$25,401.60. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

F. Approval of Contracts (Action)
Vianey Veleta-Arambula motioned to authorize Ms. Mercer to sign contract for legal service up to \$60,000. Marsha Majors seconded the motion. Council members unanimously approved.

G. Policy and Bylaw Review (Discussion)
All members will review bylaws to discuss adjustments at the next meeting

H. Board Development (Discussion)
Discussed: Improving bylaws, training, and new members

4. Closed Session (closed to the public)

A. Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1
Vianey Veleta-Arambula motioned to go into closed session at 8:17 a.m. Marsha Majors seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to stay.

Jim Nettle re-convened the meeting at 8:35 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1



5. Concluding Business

I. Discussion of other business and issues
None

II. Announcements
None

III. Next Meeting Date
September 19, 2024 at 4:30 p.m.

IV. Adjournment
Vianey Veleta-Arambula motioned to adjourn at 8:36 a.m. Marsha Majors seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.