



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL SPECIAL MEETING**  
**MONDAY, OCTOBER 21, 2024 AT 7:00 A.M.**



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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:18 a.m.
  - B. Roll Call  
Governing Council present: Marsha Majors (Google Meet), Vianey Veleta-Arambula (Google Meet), Jim Nessel (Google Meet)  
Governing Council absent: Gretchen Long  
Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Ian Johnson-Escudero (Google Meet), Denise Brown (Google Meet), Carrie McNeil (Google Meet)
  - C. Approval of Agenda  
Marsha Majors motioned to approve the October 21, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Marsha Majors motioned to approve the September 26, 2024 agenda as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: filled staffing positions, 90-day dash plan, attorney bylaw recommendations, policies, GC membership, literacy plan completed, attendance plan, attendance data, student profiles in PLCs, math manipulatives PD, field trips, dress code survey, and enrollment.  
A detailed written report was also provided.
  - B. Financial Statements and Cash Disbursements (Action)  
Vianey Veleta-Arambula motioned to approve the September 30, 2024 Financial Statements and Cash Disbursements as presented. Marsha Majors seconded the motion. Council members unanimously approved.



C. BARS (Action)

Vianey Veleta-Arambula motioned to approve BAR FY25-02 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BAR FY25-03 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY25-04 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

Marsha Majors motioned to approve BAR FY25-05 as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Vianey Veleta-Arambula motioned to approve BAR FY25-06 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

D. Recommendation to approve purchases and give Director permission to sign contracts over \$15,000. (Action)

None

E. Fixed Assets Certification (Action)

Marsha Majors motioned to approve FY25 Fixed Assets Certification as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

F. Fund Balance Resolution (Action)

Vianey Veleta-Arambula motioned to approve the Fund Balance Resolution 25-01 as presented. Marsha Majors seconded the motion. Council members unanimously approved.

G. Policy and Bylaw Review (Discussion/Action)

Marsha Majors motioned to approve the bylaw amendment Article 5, Section 7 (\$7,500 to \$15,000) as presented. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved.

Article 7, Section 7 board member resignations and striking the employment section were discussed.

H. Approval of New Governing Council Member (Action)

Vianey Veleta-Arambula motioned to approve Brian W Carter as a new governing council member. Marsha Majors seconded the motion. Council members unanimously approved.

I. Board Development (Discussion)

None



J. Temporary Loans to Other Funds (Discussion/Action)

Vianey Veleta-Arambula motioned to approve the Temporary Loans to Other Funds as presented. Marsha Majors seconded the motion. Council members unanimously approved.

4. Closed Session (closed to the public) MM 8:12 VV, all

A. Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1  
Marsha Majors motioned to go into closed session at 8:12 a.m. Vianey Veleta-Arambula seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to join part of the closed session.

Jim Nettle re-convened the meeting at 8:35 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to: Limited personnel matters and Executive Director Evaluation pursuant to NMSA 10-15-1

5. Concluding Business

I. Discussion of other business and issues  
None

II. Announcements  
None

III. Next Meeting Date  
Nov 21, 7:00 a.m.

IV. Adjournment  
Vianey Veleta-Arambula motioned to adjourn at 8:37 a.m. Marsha Majors seconded the motion. Council members unanimously approved.

Mission Statement:

As a K-12 charter school, ECRA provides rich virtual and onsite project-based learning programs that focus on STEAAM (science, technology, engineering, art, agriculture and math), SEL (social-emotional learning) and Community Connections that facilitate student agency, and empower students' to thrive with a growth mindset and learning habits that build success in all areas of their lives.