



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL SPECIAL MEETING**  
**MONDAY, AUGUST 21, 2023 AT 7:00 A.M.**



Join with Google Meet: <https://meet.google.com/gto-ieuu-wtp>  
Join by phone: (US) [+1 402-744-0334](tel:+14027440334) PIN: 622046267

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:02 a.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Drake Mancuso (Google Meet), Vianey Veleta-Arambula (Google Meet/ left at 7:31), Jim Nessel  
Governing Council Absent: Gretchen Long
  - C. Approval of Agenda  
Marsha Majors motioned to approve the August 21, 2023 agenda. Jim Nessel seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Marsha Majors motioned to approve the July 6, 2023 minutes as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: back to school, teacher evaluations, curriculum meetings, assessment conferences, strategic plan, welcome Vianey, community organizations, Explora, Infinite Campus, NOVA, HOWL assembly, marketing, facilities, staffing, the Special Ed Coordinator and Consultant, upcoming NWEA, state assessment data, technology, cameras, and the upcoming school designation in Vistas
  - B. Financial Statements and Cash Disbursements (Action)  
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements for June 30, 2023 as presented. Drake Mancuso seconded the motion. Council members unanimously approved.
  - C. BARS (Action)  
Vianey Veleta-Arambula motioned to approve BAR FY24-01 as presented. Drake Mancuso seconded the motion. Council members unanimously approved.



D. Temporary Loans to Other Funds (Action)

Drake Mancuso motioned to approve the Temporary Loans to Other Funds as presented. Marsha majors seconded the motion. Council members unanimously approved.

E. Approval of Purchase Orders over \$15,000 (Action)

Drake Mancuso motioned to approve the purchase of computers with grant funds in the amount of \$42,000. Marsha Majors seconded the motion. Council members unanimously approved.

F. Acceptance of Board Member Resignation (Action)

Marsha Majors motioned to accept the resignation of Tommy Collins (June 2023).

G. Approval of Board Member Training Letter to NMPED (Action)

Marsha Majors motioned to approve the board member training letter to PED as presented. Drake Mancuso seconded the motion. Council members unanimously approved.

H. Board Development (Discussion)

Training options were discussed

4. Closed Session (closed to the public)

A. Limited personnel matters pursuant to NMSA 10-15-1H(2)

Marsha Majors motioned to go into closed session at 7:43 a.m. to discuss limited personnel matters an pursuant to NMSA 10-15-1H(2). Drake Mancuso seconded the motion. Council members unanimously approved. Jennifer Mercer was invited to stay.

Jim Nettle re-convened the meeting at 8:03 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:

Limited personnel matters and pursuant to NMSA 10-15-1 H(2)

5. Concluding Business

I. Discussion of other business and issues

Ms. Mercer discussed contracts with LSG and marketing

II. Announcements

None

III. Next Meeting Date

September 21, 2023 at 4:30 p.m.

IV. Adjournment

Drake Mancuso motioned to adjourn at 8:06 a.m. Marsha Majors seconded the motion. Council members unanimously approved.