



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL SPECIAL MEETING
THURSDAY, FEBRUARY 16, 2023 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:04 a.m.
 - B. Roll Call
Governing Council present: Jim Nettle (Google Meet), Marsha Majors (Google Meet), Rachel Query (phone)
Governing Council absent: Tommy Collins
Staff present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Marsha Majors motioned to approve the February 16, 2023 agenda tabling items 4. B, C, D and E. Rachel Query seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Rachel Query motioned to approve the January 23, 2023 minutes as presented. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. Closed Session (closed to the public)
 - A. Legal Matters pursuant to NMSA 10-15-1H (2)
Rachel Query motioned to go into closed session at 7:09 a.m. to discuss Legal Matters pursuant to NMSA 10-15-1H (2). Marsha Majors seconded the motion. Council members unanimously approved.
Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.
Jim Nettle re-convened the meeting at 7:39 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:
Legal Matters pursuant to NMSA 10-15-1H (2)



4. DISCUSSION/ACTION ITEMS

A. Executive Director's Report (Discussion)

Jennifer Mercer updated the council on: daily reading programs, CTE planning/grants, COVID update, PLCs, Executive Director evaluation form, teacher evaluations, Explora projects, CTE month, Literacy/SEL Night, HOWL store, ECRA foundation, potential board members, enrollment, facilities, custodian positions, ELD Coordinator/Teacher position, school teams, special education, and NWEA results.

B. Financial Statements and Cash Disbursements (Action)

Tabled

C. BARS (Action)

Tabled

D. Approval of Temporary Loans to Other Funds (Action)

Tabled

E. Approval of Purchase Orders over \$15,000 (Action)

Tabled

F. Approval of Vendor Contacts (Action)

Rachel Query motioned to approve the vendor contract for Infinite Campus and purchase order in the amount of \$20,017.80 and authorizing Jennifer Mercer to sign on behalf of the school. Marsha Majors seconded the motion. Council members unanimously approved.

G. New Board Member Approval (Action)

Rachel Query motioned to approve Gretchen Long as a new board member, Marsha Majors seconded the motion. Council members unanimously approved.

H. Board Elections (Action)

Rachel Query motioned to nominate Jim Nettle as President, Marsha Majors as Vice President, and Rachel Query as Secretary/Treasurer for March 2023 through February 2024 positions. Marsha Majors seconded the motion. Council members unanimously approved.

I. Committee Appointments (Action)

Rachel Query motioned to name Marsha Majors and Rachel Query as members of the Finance Committee and Jim Nettle and Rachel Query as members Audit Committee for the 23-24 year. Marsha Majors seconded the motion. Council members unanimously approved.



- J. Board Development (Discussion)
The council discussed training options.

5. Concluding Business

- I. Discussion of other business and issues
None

- II. Announcements
A GC Special Meeting will be held on February 23, 2023 at 7:00 a.m.

- III. Next Meeting Date
March 16, 2023 at 4:30 p.m.

- IV. Adjournment
Rachel Query motioned to adjourn at 8:23 a.m., Marsha Majors seconded the motion.
Council members unanimously approved.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.