



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**THURSDAY, MAY 19, 2022 AT 7:00 A.M.**



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**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:01 a.m.
  - B. Roll Call  
Governing Council Present: Jim Nettle (Google Meet), Marsha Majors (Google Meet), Charlie Padilla (phone)  
Governing Council Absent: Rachel Query, Tommy Collins  
Staff Present: Jennifer Mercer, Mary Scofield, Denise Brown
  - C. Approval of Agenda  
Marsha Majors motioned to approve the May 19, 2022 agenda with revision to table item H. Jim Nettle seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Marsha Majors motioned to approve the April 25, 2022 minutes as corrected. Jim Nettle seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. Closed Session (closed to the public)
  - A. Limited personnel matters pursuant to NMSA 10-15-1H(2)  
Marsha Majors motioned to go into closed session at 7:04 a.m. Jim Nettle seconded the motion. Council members unanimously approved.  
Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.  
Jim Nettle re-convened the meeting at 7:09 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:  
Limited personnel matters pursuant to NMSA 10-15-1H(2)
4. DISCUSSION/ACTION ITEMS



- A. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: staff attendance, mission/vision, food program administrative review, COVID Matrix, donations, enrollment, events, Explora Family Science Night, Spring Festival, upcoming graduations, gardening hours, staffing, possible week-long school closure in July, and GC invites to graduations.
- B. Special Education Law and Compliance (Discussion)  
Jennifer Mercer updated the council on the revision status of the Special Education documents and processes.
- C. Financial Statements and Cash Disbursements (Action)  
Marsha Majors motioned to approve the Financial Statements and Cash Disbursements as recommended by the Finance Committee. Jim Nessel seconded the motion. Council members unanimously approved.
- D. BARS (Action)  
Marsha Majors motioned to approve BARS FY22-25, FY22-26, and FY22-27 as presented. Jim Nessel seconded the motion. Council members unanimously approved.
- E. Approval of Purchase Orders over \$15,000 (Action)  
Marsha Majors motioned to approve the purchase order for DWL Architects for \$17,829.15 and authorize Ms. Mercer to sign on behalf of the school. Jim Nessel seconded the motion. Council members unanimously approved.
- F. Approval of Contract for Ardham IT Management Services (Action)  
Marsha Majors motioned to approve the contract for Ardham IT Management Services as presented. Jim Nessel seconded the motion. Council members unanimously approved.
- G. Approval of Award of Bid 001-2122 Temporary Professional and Office Services (Action)  
Marsha Majors motioned to accept the administrations recommendation to award the bid for temporary professional and office services to Robert Half International and Sabio Systems as submitted. Jim Nessel seconded the motion. Council members unanimously approved.
- H. Mission Revision (Discussion/Action)  
Jim Nessel motioned to table item H. Marsha Majors seconded the motion. Council members unanimously approved.



- I. Recent Governing Council Trainings Review (Discussion)  
The council discussed recent trainings and plan to set up another time to review in detail.
- J. Board Development (Discussion)  
The GC discussed training completion.

5. Concluding Business

- I. Discussion of other business and issues  
None
- II. Announcements  
Senior Graduation at 4:00 p.m. on June 4<sup>th</sup> at National Hispanic Cultural Center
- III. Next Meeting Date  
June 17, 6:00 p.m.
- IV. Adjournment  
8:09 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.