



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING
MONDAY, APRIL 25, 2022 AT 7:00 A.M.



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MINUTES

1. Preliminary Business
 - A. Call to Order
7:05 a.m.

 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Rachel Query (phone), Charlie Padilla (Google Meet), Jim Nettle (Google Meet@7:10)

Governing Council Absent: Tommy Collins

Staff Present: Jennifer Mercer (Google Meet), Mary Scofield (Google Meet), Denise Brown (Google Meet)

 - C. Approval of Agenda
Rachel Query motioned to approve the April 25, 2022 agenda as presented. Charlie Padilla seconded the motion. Council members unanimously approved.

 - D. Approval of Minutes
Marsha Majors motioned to approve the March 28, 2022 minutes as presented. Jim Nettle seconded the motion. Council members unanimously approved

2. Public Comment
None

3. Closed Session (closed to the public)
 - A. Limited personnel matters pursuant to NMSA 10-15-1H(2)
Rachel Query motioned to go into closed session at 7:11 a.m. Jim Nettle seconded the motion. Council members unanimously approved.
Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.
Marsha Majors re-convened the meeting at 7:16 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:
Limited personnel matters pursuant to NMSA 10-15-1H(2)

4. DISCUSSION/ACTION ITEMS



- A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: ECRA's Mission & Vision, the APS Site Visit, student data, CSP, mask wearing, GC training, Mary supporting Business Office, budget surveys, K-12 Accounting, enrollment, Gardens & Grounds, staffing, staff interest forms, and the library.
- B. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on: the special education audit report, number of students enrolled with IEPs, and the updating of documents and processes.
- C. Financial Statements and Cash Disbursements (Action)
Rachel Query motioned to approve the March 31, 2022 Financial Statements and Cash Disbursements as presented. Jim Nettle seconded the motion. Council members unanimously approved.
- D. BARS (Action)
Rachel Query motioned to approve BARS FY22-23 and FY22-24 as presented. Jim Nettle seconded the motion. Council members unanimously approved.
- E. Temporary Loans to Other Funds (Action)
Rachel Query motioned to approve the Temporary Loans to Other Funds as of 3/31/22 as presented. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Approval of Purchase Orders over \$15,000 (Action)
No action required
- G. Approval to Accept FY21 Audited Documents (Action)
Rachel Query motioned to receive the report on FY21 audited documents as presented. Jim Nettle seconded the motion. Council members unanimously approved.
- H. Approval of SY23 Operational Budget (Action)
Rachel Query motioned to approve the SY23 Operational Budget as presented. Jim Nettle seconded the motion. Council members unanimously approved.
- I. Approval of SY23 School Calendar (Action)
Rachel Query motioned to approve the SY23 School Calendar as presented. Marsha Majors seconded the motion. Council members unanimously approved.



J. Approval of SY23 Salary Schedules (Action)

Rachel Query motioned to approve the SY23 Salary Schedules as presented. Marsha Majors seconded the motion. Council members unanimously approved.

K. Contract for K-12 (Action)

Marsha Majors motioned to approve and authorize the Executive Director to procure a contract for business management services not to exceed \$140,000 and report back to the board during next meeting. Rachel Query seconded the motion. Council members unanimously approved.

L. Mission Revision (Discussion/Action)

Rachel Query motioned to table item L. Jim Nettle seconded the motion. Council members unanimously approved.

M. Board Development (Discussion)

The GC discuss recent trainings and will discuss further during the next meeting.

5. Concluding Business

I. Discussion of other business and issues

None

II. Announcements

None

III. Next Meeting Date

May 19, 2022 at 7:00 a.m.

IV. Adjournment

8:33 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.