



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**  
**MONDAY, DECEMBER 21, 2020 AT 7:00 A.M.**



**IN THE SECONDARY LIBRARY AT ECRA**

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:02 a.m.
  - B. Roll Call  
Governing Council Present: Marsha Majors (Google Meet), Rachel Query (phone), Keiko Johnson (Google Meet), Jim Nettle (7:06 a.m./Google Meet)  
Governing Council Absent: Juan Rodriguez, Tommy Collins  
Staff Present: Jennifer Mercer (in person/Google Meet), Mary Scofield (Google Meet), Kathy Davis (Google Meet), Denise Brown (Google Meet)
  - C. Approval of Agenda  
Rachel Query motioned to approve the December 21, 2020 agenda as presented. Keiko Johnson seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Rachel Query motioned to approve the November 16, 2020 minutes as corrected. Keiko Johnson seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. Financial Statements and Cash Disbursements for November (Action)  
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for November as recommended by the Finance Committee. Council members unanimously approved.
  - B. BARS (Action)  
Rachel Query motioned to approve BARS FY21-08 and FY21-09 as presented and recommended by the Finance Committee. Council members unanimously approved.
  - C. Approval of Purchase Orders over \$7500 (Action)  
Jim Nettle motioned to approve the purchase the computers, hot spots, and memory Totaling approximately \$72,000 to fulfil the grant received and authorize the administrator to sign on the councils behalf and report back to the council.



- D. Approval of the SY21-22 Calendar (Action)  
Rachel Query motioned to approve the SY21-22 Calendar as presented. Jim Nettle seconded the motion. Council members unanimously approved.
  - E. Policies for Posting: Identification and Badging and Pest Management (Action)  
Rachel Query motioned to approve the Identification and Badging and Pest Management policies for posting and comments. Jim Nettle seconded the motion. Council members unanimously approved.
  - F. GC Training Update (Discussion)  
Mary Scofield updated the council on upcoming GC training opportunities and required hours.
  - G. GC Drive and Email (Discussion)  
Mary Scofield and Jennifer Mercer offered to support members of the council on functionality of the GC Drive and email.
  - H. Executive Director Evaluation (Discussion/Action)  
Jennifer Mercer presented the council with information regarding the possible use of a more extensive evaluation that is designed to evaluate Superintendents.
  - I. Special Education Law and Compliance (Discussion)  
Jennifer Mercer reviewed the completed Special Education audit from our external auditor.
  - J. Executive Director's Report (Discussion)  
Jennifer Mercer updated the council on: the APS site visit follow up meeting, PED guidance for re-entry and hybrid models, PED plan requirements, COVID-19 surveillance testing, Egenuity, new hires, exhibitions, professional development, teacher observations, technology devices, the Winter Festival, the Kindness Campaign, positive notes, staff gift bags, and family gift cards from the Foundation.
4. Closed Session (closed to the public)
- A. Limited personnel matters pursuant to NMSA 10-15-1H(2)  
  
Rachel Query motioned to go into closed session at 8:30 a.m. Jim Nettle seconded the motion. Council members unanimously approved. Jennifer Mercer, Mary Scofield, and Denise Brown were invited to stay.



Marsha Majors re-convened the meeting at 8:34 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:  
Limited personnel matters pursuant to NMSA 10-15-1H(2)

5. Concluding Business
  - I. Discussion of other business and issues  
None
  - II. Announcements  
None
  - III. Next Meeting Date  
January 25, 2021 at 7:00 a.m.
  - IV. Adjournment  
8:37 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.