

State of New Mexico
Public School Capital Outlay Council

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Public School Facilities Authority
Jonathan Chamblin, Director
1312 Basehart Road, SE, Suite 200, Albuquerque, NM 87106
(505) 843-6272 (Phone); (505) 843-9681 (Fax)
Website: www.nmpsfa.org

August 21, 2020

Jennifer Mercer, Principal
El Camino Real Academy
3713 Isleta Blvd. SW
Albuquerque, NM 87105

RE: 2020-2021 Public School Capital Outlay (PSCOC) Lease Assistance Awards

Dear Principal Mercer:

The PSCOC awarded Lease Assistance Grant Awards from the Public School Capital Outlay Fund at its August 17, 2020 meeting.

We are pleased to inform you that the PSCOC has approved a total net award of **\$249,595** for the 2020-2021 Lease Assistance Grant Award Program to **El Camino Real Academy**. Awards will be disbursed by the Public School Facilities Authority (PSFA) on a quarterly reimbursement basis payable to the district or charter school.

Disbursements from the grant cannot be made without completion of the Declaration of Award Acceptance as part of this letter. Please complete and return the Declaration of Award Acceptance, which requires the signature of the charter authority for **El Camino Real Academy** to:

Public School Facilities Authority
Attn: Alyce Ramos - Charter School Leases
1312 Basehart SE, Suite 200
Albuquerque, NM 87106

Deadline for the acceptance of this grant is September 21, 2020!

Important Disbursement Information:

The Public Education Department (PED) requires that districts or charter schools submit a Budget Adjustment Request (BAR) to their PED Budget Analyst for budget authority for 2020-2021. PED also requires that districts or charter schools use fund 31200, revenue code 43209 and object code 54610, which are specifically designated for the PSCOC Lease Assistance Grant Awards. Should you have any questions concerning PED's requirements, please contact your PED Budget Analyst.

Disbursements from the grant award requires the submittal of an invoice and proof of the lease payment to PSFA. Proof of payment may be a copy of the check issued to the leasing entity, or an official payment voucher issued for that purpose that with the approval signatures of the fiscal officer of the charter entity, or the school district's central purchasing agent, or their designee. Disbursement requests shall be submitted on a quarterly basis as follows: July 1 through September 30, 2020; October 1 through December 31, 2020; January 1 through March 31, 2021; and April 1 through June 30, 2021. Failure to submit a disbursement request within the awarded fiscal year may result in a loss of an award disbursement since awards are not retroactive.

Please note, reductions to an award amounts are subject to a written certification from PED indicating that a condition exists that warrants an award adjustment or suspension. These conditions may include school closure, charter revocation, financial violations or irregularities, adjustments to certified attendance numbers (MEM counts), lease termination, lease amendments, or operational use changes of leased space from classroom to non-classroom space.

The PSCOC and PSFA extends its congratulations and looks forward to working with on behalf of the children of New Mexico.

Sincerely,

PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL



Joe Guillen, PSCOC Chair

cc: Jonathan Chamblin, Director, PSFA

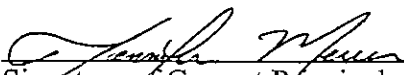
DECLARATION OF AWARD ACCEPTANCE:

The undersigned hereby certifies that the 2020-2021 Lease Payment Assistance grant award to **El Camino Real Academy** is accepted and that all PED and PSFA requirements are understood and accepted.

ACCEPTED BY:


Please print name of Current Principal

DATE: 8/27/20


Signature of Current Principal

SIGNATURE OF DISTRICT SUPERINTENDENT (if applicable)

DATE: _____

Print Name: _____