



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING



MONDAY AUGUST 17, 2020 AT 7:00 A.M.

IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
7:04 a.m.
 - B. Roll Call
Governing Council Present: Marsha Majors (Google Meet), Jim Nettle (Google Meet), Rachel Query (phone)
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer (Google Meet, left at 8:52), Mary Scofield (in person/Google Meet), Denise Brown (Google Meet)
 - C. Approval of Agenda
Rachel Query motioned to approve the August 17, 2020 agenda moving the Executive Director's report to be the top of the discussion items. Jim Nettle seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Jim Nettle motioned to approve the July 20, 2020 minutes. Rachel Query seconded the motion. Council members unanimously approved.
Rachel Query motioned to approve the July 31, 2020 minutes. Marsha Majors seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Executive Director's Report (Discussion)
Jennifer Mercer updated the council on: possible GC Google Drive, possible GC school email accounts, policies, school enrollment, radio station ads, parent re-entry surveys, classroom spaces, sanitation process, entrance policy, health rooms, instructional hours, elementary scheduling, secondary scheduling, assessment conferences, project kits, learning platforms, Google Classroom, portfolios, exhibitions, student meals, materials pick up, new hires, ITS Quest, interviews, the Business Manager search, School Nurse search, professional development, PLC facilitators, technology, phones, website, budget, family input, orientations, facilities (lights,



canopy, janitorial services, grounds, touchless dispensers, water dispensers), new staff, curriculum, celebrations, and a great start to the new school year.

- B. Financial Statements and Cash Disbursements for June 2020 (Action)
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for June 2020 as presented and recommended by the Finance Committee. Council members unanimously approved.
- C. Temporary Loans to Other Funds for June 2020 (Action)
Rachel Query motioned to approve the Temporary Loans to Other Funds for June 2020 as presented and recommended by the Finance Committee. Council members unanimously approved.
- D. Policies for Approval for Posting (Title 9 Policies, COVID-19 Policies) (Action)
Jim Nettle motioned to approve the Title 9 policies for posing and to become effective after the comment period. Rachel Query seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve the COVID-19 Policies as presented pending amendments as discussed after follow up with our Attorney. Rachel Query seconded the motion. Council members unanimously approved.
- E. Remote Learning Plan Change for Approval (Action)
Rachel Query motioned to approve the Remote Learning Plan Change. Marsha Majors seconded the motion. Council members unanimously approved.
- F. Approval of Textbook Order for Envision Math2020 to Archway Book Depository for \$25,336. (Action)
Rachel Query motioned to approve the Textbook Order for Envision Math2020 as presented and recommended by the Finance Committee and authorize Jennifer Mercer to sign on behalf of the council. Council members unanimously approved.
- G. Approval of Science/STEAM K-8 Curriculum with Explora! for \$17,050 (Action)
Jim Nettle motioned to approve the Science/STEAM K-8 Curriculum purchase as presented and recommended by the Finance Committee and authorize Jennifer Mercer to sign on the behalf of the school. Council members unanimously approved.
- H. Approval of Fire Alarm Replacement Funded Mostly with Direct Appropriation Funds for (\$75,000) \$78,432 (Action)
Jim Nettle motioned to approve the purchase of the fire alarm replacement utilizing the 5-year payout instead of direct appropriations, authorize an increase of 8% for a warranty, and authorize Jennifer Mercer to sign on the behalf of the school. Rachel Query seconded the motion. Council members unanimously approved.



I. Special Education Law and Compliance (Discussion)

Jennifer Mercer update the council on the external auditor. She has been unable to reach Ms. Duncan and will look for a new vendor if she doesn't make contact soon.

4. Concluding Business

I. Discussion of other business and issues

Marsha Majors discussed finding new GC members with the council.

II. Announcements

Mary Scofield discussed direct appropriations timeline.

III. Next Meeting Date

September 21, 2020 at 7:00 a.m.

IV. Adjournment

8:57 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.