



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING



THURSDAY JANUARY 30, 2020 AT 7:00 A.M.

IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
7:03 a.m.
 - B. Roll Call
Governing Council Present: Rachel Query, Jim Nettle, Marsha Majors
Governing Council Absent: Tommy Collins
Staff Present: Jennifer Mercer, Mary Scofield
 - C. Approval of Agenda
Rachel Query motioned to approve the January 30, 2020 agenda. Jim Nettle seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Jim Nettle motioned to approve the December 16, 2019 minutes. Rachel Query seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. Closed Session (closed to the public)
 - A. Limited personnel matters pursuant to NMSA 10-15-1H(2)
 - B. Threatened or pending litigation pursuant to NMSA 10-15-1H(7)
Rachel Query motioned to go into closed session at 7:05. Jim Nettle seconded the motion. Council members unanimously approved. Jennifer Mercer and Mary Scofield were invited to stay.

Marsha Majors re-convened the meeting at 7:34 a.m. and polled the council on matters discussed during closed session. The council members individually agreed that the only item discussed was related to:

Limited personnel matters pursuant to NMSA 10-15-1H(2) and Threatened or pending litigation pursuant to NMSA 10-15-1H(7)



4. DISCUSSION/ACTION ITEMS

- A. Financial Statements and Cash Disbursements for December 2019 (Action)
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for December 2019 as recommended by the Finance Committee. Council members unanimously approved.
- B. BARS (Action)
Rachel Query motioned to approve the BAR FY20-15. Marsha Majors seconded the motion. Council members unanimously approved.
- C. Temporary Loans to Other Funds for December 31, 2019 (Action)
Rachel Query motioned to approve Temporary Loans to Other Funds for December 31, 2019. Marsha Majors second the motion. Council members unanimously approved.
- D. Contract Approval for Copier and HVAC Maintenance (Action)
Rachel Query motioned to approve the contract for Pacific Office Automation and direct Jennifer Mercer to sign the contract. Marsha Majors seconded the motion. Council members unanimously approved.
Marsha Majors motioned to approve the contract for Comfort Systems and authorize Jennifer Mercer to sign the contract. Rachel Query seconded the motion. Council members unanimously approved.
- E. Request for Legal Shield to be added as Supplemental Insurance (Discussion/Action)
Marsha Majors motioned to approve the request for Legal Shield to be added as supplemental insurance. Rachel Query seconded the motion. Council members unanimously approved.
- F. Policies for Posting: Background Checks (amended), Instructional Materials (amended), Equity Council Policies (new), Enrollment Policy (amended)
Marsha Majors motioned to approve the Background Checks, Instructional Materials, and Equity Council policies for posting. Rachel Query seconded the motion. Council members unanimously approved.
Jim Nettle motioned to table the Enrollment Policy. Marsha Majors seconded the motion. Council members unanimously approved.
- G. Grievance Policy/Procedures (Discussion)
- H. Title Change for Charter Administrator (Discussion)
The council discussed changing the Principal title to CEO, Superintendent or Executive Director.



- I. Special Education Law and Compliance (Discussion)
Jennifer Mercer updated the council on our external auditor's absence.
- J. Principal's Report (Discussion)
Jennifer Mercer updated the council on: Financial Considerations, the Foundation, policy development, enrollment, staffing, possible new GC member, the school calendar for SY 20-21, K-5 plus changes, the APS site visit report, and professional development.

5. Concluding Business

- I. Discussion of other business and issues
- II. Announcements
- III. Next Meeting Date
February 13, 2020 at 7:00 a.m.
- IV. Adjournment
8:34 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.