



EL CAMINO REAL ACADEMY
GOVERNING COUNCIL MEETING



MONDAY DECEMBER 16, 2019 AT 7:00 A.M.

IN THE SECONDARY LIBRARY AT ECRA

MINUTES

1. Preliminary Business
 - A. Call to Order
7:01 a.m.
 - B. Roll Call
Governing Council Present: Rachel Query, Jim Nettle, Marsha Majors
Governing Council Absent: Sarah McMahon, Tommy Collins
Staff Present: Jennifer Mercer, Mary Scofield, Dewayne Thomas
 - C. Approval of Agenda
Jim Nettle motioned to approve the December 16, 2019 agenda. Rachel Query seconded the motion. Council members unanimously approved.
 - D. Approval of Minutes
Rachel Query motioned to approve the November 18, 2019 minutes. Jim Nettle seconded the motion. Council members unanimously approved.
2. Public Comment
None
3. DISCUSSION/ACTION ITEMS
 - A. Financial Statements and Cash Disbursements for October and November 2019 (Action)
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for October 2019 as recommended by the Finance Committee. Council members unanimously approved.
Rachel Query motioned to approve the Financial Statements and Cash Disbursements for November 2019 as recommended by the Finance Committee. Council members unanimously approved.
 - B. BARS (Action)
FY20-11 Title I (24101) transfer
FY20-12
FY20-13 Operational (11000) to transfer excess funding from capital outlay to direct instructional



FY20-14 To adopt student activity fund budget in accordance with GASB 84.

Rachel Query motioned to approve BARS FY20-11, FY20-12, and FY20-13 as presented and recommended by the Finance Committee. Council members unanimously approved.

Rachel Query motioned to approve BAR FY20-14 as presented and recommended by the Finance Committee. Council members unanimously approved.

- C. Approve and designate signature authority to Ms. Mercer to sign purchase orders and any required documents for the E-Rate Grant expenditure of \$33,575, which will replace the School's Wi-Fi system. This purchase went through the E-Rate RFP process in March, 2019 and was awarded to PowerOn. Most of these funds will be paid directly to the vendor by the Federal Government's E-Rate program, the school's share will be \$5,366 (which includes a small amount of ineligible costs which are required to be paid by the school) (Action)

Marsha Majors motioned to approve and designate signature authority to Ms. Mercer to sign purchase orders and any required documents for the E-Rate Grant expenditure of \$33,575. Jim Nessel seconded the motion. Council members unanimously approved.

- D. ECRA Foundation (Discussion)
Jennifer Mercer updated the council on the ECRA Foundations plan to vote on cancelling the golf tournament.
- E. GC Induction Process (Discussion)
Marsha Majors shared information on the board training she attended.
- F. HR Policies (Discussion)
Jennifer Mercer discussed the potential new HR policies with the council.
- G. Principal's Evaluation (Discussion)
Jennifer Mercer shared research on Principal Evaluations from several sources.
- H. Special Education Law and Compliance (Discussion)
Jennifer Mercer discussed the outcome of a meeting with APS regarding their support with Special Education services for ECRA students.
- I. Principal's Report (Discussion)
Jennifer Mercer updated the council on: safety situations, possible literacy grant, foundation update, upcoming policy meeting with attorney, school enrollment, staffing,



new board member possibilities, the 20-21 school calendar, the ECRA Leadership Team working on EPSS, teacher evaluations, second semester secondary schedules, upcoming professional development with Solution Tree, GC recruiting, celebrations, Breakfast with Santa, and upcoming events.

4. Concluding Business
 - I. Discussion of other business and issues
None
 - II. Announcements
None
 - III. Next Meeting Date
January 22, 2020 at 7:00
 - IV. Adjournment
8:27 a.m.

Mission Statement:

As a community school that focuses on Science Technology Engineering & Math, ECRA serves students and families by fostering student awareness of their personal learning potential through academic and social-emotional intervention.