



**EL CAMINO REAL ACADEMY**  
**GOVERNING COUNCIL MEETING**



**TUESDAY JUNE 18, 2019**

**IN THE SECONDARY LIBRARY AT ECRA**

**MINUTES**

1. Preliminary Business
  - A. Call to Order  
7:01 a.m.
  - B. Roll Call  
Governing Council Present: Tommy Collins, Rachel Query, Marsha Majors (phone), Sarah McMahon (phone)  
Governing Council Absent: Jim Nettle  
Staff Present: Jennifer Mercer(phone), Mary Scofield, Denise Brown
  - C. Approval of Agenda  
Rachel Query motioned to approve the June 18, 2019 agenda. Tommy Collins seconded the motion. Council members unanimously approved.
  - D. Approval of Minutes  
Rachel Query motioned to approve the May 20, 2019 minutes as amended. Tommy Collins seconded the motion. Council members unanimously approved.
2. Public Comment  
None
3. DISCUSSION/ACTION ITEMS
  - A. BARS (Action)  
Rachel Query motioned to approve BAR FY19-24 as amended and recommended by the Finance Committee. Council members unanimously approved. Rachel Query motioned to approve BARS FY19-25, FY19-26, and FY19-27 as recommended by the Finance Committee. Rachel Query motioned to approve BAR FY19-28 as presented without details as recommended by the Finance Committee.
  - B. Contract Approval for Canteen Food Service Management Company for FY20 and Signatory Authorization for Ms. Mercer (Action)  
Tommy Collins motioned to approve Contract for Canteen Food Service Management Company for FY20 and signatory authorization for Ms. Mercer to sign for ECRA.



Approval has been recommended by the finance Committee. Council members unanimously approved.

C. Approval for Ms. Mercer to Sign the Identified FY20 Purchase Orders Over \$7500 (Action)

Sarah McMahan motioned to approve Ms. Mercer to sign the identified FY20 purchase orders over \$7500 as recommended by the Finance Committee. Council members unanimously approved.

D. Historical Budget Analysis (Discussion)

Mary Scofield presented a historical budget analysis.

E. Special Education Law and Compliance (Discussion)

Jennifer Mercer updated the council on the progress of Ms. Duncan and Ms. Glazebrook's file audit. A report will be made available to the council when it is completed.

F. Principal's Report (Discussion)

Jennifer Mercer updated the council on: the lottery process, enrollment, the UNM Landscape Architecture Master's Program project, and painting and renovation at ECRA.

4. Concluding Business

I. Discussion of other business and issues

Tommy Collins, Jim Nettle, and Marsha Majors will be attending a GC training in Santa Fe. They will share information at the next meeting.

II. Announcements

None

III. Next Meeting Date

July 22, 2019 at 7:00 a.m.

IV. Adjournment

7:42 a.m.