

**State of New Mexico**  
**Public School Capital Outlay Council**

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**Public School Facilities Authority**  
**Jonathan Chamblin, Director**  
1312 Basehart Road, SE, Suite 200  
Albuquerque, NM 87106  
(505) 843-6272 (Phone); (505) 843-9681 (Fax)  
Website: [www.nmpsfa.org](http://www.nmpsfa.org)  
October 15, 2018

Paym Greene, Principal  
and Mary Scofield, Business Manager  
El Camino Real Academy  
3713 Isleta Blvd. SW  
Albuquerque, NM 87105

**Re: 2018-2019 Public School Capital Outlay Lease Assistance Awards**

Dear Principal Greene and Business Manager Mary Scofield:

At its September 19, 2018 meeting, the Public School Capital Outlay Council (PSCOC) awarded approximately **\$15,720,648.00** million in Lease Payment Assistance grants from the Public School Capital Outlay Fund. These grants were awarded to 100 applicant charter schools in 20 school districts throughout the State.

We are pleased to inform you that the Public School Capital Outlay Council (PSCOC) has approved a total net award of **\$222,716.00** from the 2018-2019 Lease Assistance Grant Award Program for leases at **El Camino Real Academy**. This award is contingent upon the acceptance by the school district and charter authority for locally chartered charter schools. Awards will be distributed by the Public School Facilities Authority (PSFA) on a quarterly reimbursement basis payable to the district or charter school.

The Public Education Department (PED) requires that districts or charter schools submit a Budget Adjustment Request (BAR) to their PED analyst for budget authority for FY 2019. The adjusted funded amount would be the total amount of the district award(s). **PED also requests that districts or charter schools use fund 31200, revenue code 43209 and object code 54610 for rental/land and buildings (lease assistance) or 54640 rental/lease to purchase (lease purchase agreements)**, which are specifically designated for the PSCOC Lease Payment Assistance grants. Should you have any questions concerning PED's requirements, please contact your PED budget analyst.

Reductions to award amounts result from a condition that warrants an award adjustment or suspension, which may include: school closure, charter revocation, financial violations or irregularities, adjustments to certified attendance numbers (MEM counts), lease termination, lease amendment, or operational use changes of leased space from classroom to non-classroom.

Payments will require an invoice to PSFA in addition to proof of lease payments made for the reimbursement period, the first of which is July 1 through September 30, 2018. Proof of payment may be a copy of the check issued to the leasing entity or proof of wire transfer to leasing entity, an official payment voucher issued for that purpose that has the approval signatures of the fiscal officer of the charter entity, the school districts central purchasing agent, or their designee. Subsequent reimbursement request periods for lease payments shall be from October 1 through December 31, 2018; January 1 through March 31, 2019; and April 1 through June 30, 2019.

PSFA is currently revising procedures related to eligible classroom space and facilities. Future communications regarding these policy changes in eligible net square footage are forthcoming. PSFA encourages the charter school(s) participation and feedback.

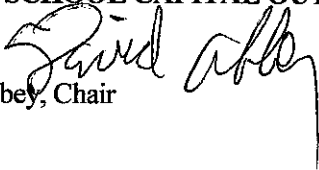
Please submit this letter indicating acceptance of the award by signature of the charter authority for **El Camino Real Academy** to: Public School Facilities Authority, Attn: Charter School Leases, 1312 Basehart SE, Suite 200 Albuquerque, New Mexico 87106. Deadline for the acceptance of this grant is October 29, 2018.

If you have questions concerning the award, please contact Ms. Denise Irion or Norma Ahlskog at 505-843-6272.

Once more, we would like to extend our congratulations. We look forward to working with you on behalf of the children of New Mexico.

Sincerely,

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL**

  
David Abbey, Chair

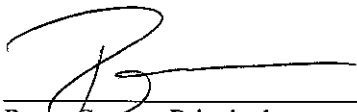
DA/na

cc: Jonathan Chamblin, Deputy Director, PSFA  
Norma Ahlskog, Financial Specialist, PSFA

**DECLARATION OF AWARD ACCEPTANCE:**

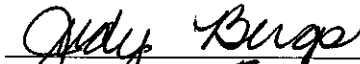
The undersigned hereby certifies that the 2018-2019 Lease Payment Assistance grant award to **El Camino Real Academy** is accepted and that all PED and PSFA requirements are understood and accepted.

**ACCEPTED BY:**

  
Paym Greene, Principal

DATE: 10/23/2018

**SIGNATURE OF DISTRICT SUPERINTENDENT (if applicable)**

  
Print Name: Judy Bergs  
School District: Albuq. Public Schools

DATE: 10/25/18