

EL CAMINO REAL ACADEMY
GOVERNING COUNCIL
REGULAR MEETING

THURSDAY SEPTEMBER 15TH 2011 6:00PM

AT THE SCHOOL IN THE SECONDARY LIBRARY

MINUTES

- I. Preliminary Business
 - A. Call to Order
6:07 p.m.
 - B. Roll Call
Governing Council Members: Marie Privett, Darva Chino, Tommy Collins
Staff: Ryan Homistek, Paym Greene, Denise Brown, Mary Scofield, Joe Zuniga, Jan Shank, Susan Cooper
 - C. Approval of Agenda
Tommy Collins motioned to approve the agenda for September 15, 2011. Darva Chino seconded the motion. Board members unanimously approved.
 - D. Approval of Minutes
Tommy Collins motioned to approve the minutes for August 18, 2011. Darva Chino seconded the motion. Board members unanimously agreed to approve the minutes for August 18, 2011
 - F. Secondary Principal Report
Paym Greene reported on current enrollment (457 budget is 488). There was a discussion on the need for elementary students. An incentive will go out for current families to recruit new families. She also informed the board that there will be a meeting with APS and PED on the 16th regarding the ECRA Corrective Action Plan.
 - G. Elementary Principal Report
Ryan Homistek discussed the new Mission Statement which needs to be approved before the charter renewal is submitted, the SIG Afterschool Program parent Meeting, the intervention schedule that will begin on Monday, short cycle assessments (scores and comparisons), and he informed the board the flag football and soccer has begun.
 - H. Business Manager Report
Mary Scofield deferred the Business Manager Report to the policies below.

Joe Zuniga told the board that he is happy to be at ECRA and wishes he could have come earlier. He stated that the new Instructional Coaches are diving into data and are looking forward to seeing growth at ECRA. He gave a brief background of his experience to the board. Susan Cooper and Jan Shank also explained their background to the board.

3. ACTION/DISCUSSION ITEMS

- A. Council Officer Positions and Election (Action)
Darva Chino motioned to approve Aaron Martin as Secretary/Treasurer. Tommy Collins seconded the motion. Board members unanimously approved.
- B. Foundation and Basic Commitments Policy (Action)
Subgroup heading-see below for actual policy
- C. General School Administration Policy (Action)
Subgroup heading-see below for actual policy
- D. Tobacco Free Schools Policy (Action)
Marie Privett motioned to approve the Tobacco Free Schools policy. Dava Chino seconded the motion. Board members unanimously approved.
- E. Principal's Authority and Responsibility Policy (Action)
Marie Privett motioned to approve the Principal's Authority and Responsibility Policy. Dava Chino seconded the motion. Board members unanimously approved.
- F. Principal's Evaluation Policy (Action)
Tommy Collins motioned to approve the Principal's Evaluation Policy.
Darva Chino seconded the motion. Board members unanimously approved.
- G. New policies (discussion and posting)
The following policies were discussed and will be posted fo comments and approval at next meeting:
Shared Leadership Policy, Budget Process Policy , Investments Policy , Contracts Policy , Central Purchasing Policy , Financial System Policy , Internal Audit Policy , Operational Fund Cash Balance Policy, Segregation of Duties Policy , Travel and Other Reimbursements Policy
- H. Approval of Principal's Job Description
Marie Privett motioned to approve the Principal's Job Description. Darva Chino seconded the motion. Board members unanimously approved.
- I. BARS (Action)
Tommy Collins motioned to approve BAR FY-05. Darva Chino seconded the motion. Board members unanimously agreed.
- J. Approval of Revised Mission Statement (Action)
Darva Chino motioned to approve the revised Mission Statement. Tommy Collins seconded the motion. Board members unanimously agreed.
- K. Charter Renewal Update (Discussion)

Denise Brown reviewed the draft of the Charter Renewal with the Board. Approval of the Charter will be at the next meeting on September 28, 2011.

4. Concluding Business
 - I. Discussion of other business and issues
None
 - II. Announcements
New Board Members needed
 - III. Next Meeting Date
Wednesday, September 28th at 6:00
 - IV. Adjournment
The meeting adjourned at 7:57 p.m.