

EL CAMINO REAL ACADEMY
GOVERNING COUNCIL
REGULAR MEETING

THURSDAY FEBRUARY 16, 2012 6:00PM

AT THE SCHOOL IN THE SECONDARY LIBRARY

MINUTES

- I. Preliminary Business
 - A. Call to Order
6:03 p.m
 - B. Roll Call
Governing Council Members:, Jim Nettle, Darva Chino, Tommy Collins, Marie Privett (via phone)

Staff: Paym Greene, Ryan Homistek, Mary Scofield, Denise Brown
 - C. Approval of Agenda
Tommy Collins motioned to approve the agenda with corrections (change items F and G to discussion items) for February 16, 2012. Darva Chino seconded the motion. Board members unanimously approved.
 - D. Approval of Minutes
Darva Chino motioned to approve the minutes for January 19, 2012. Tommy Collins seconded the motion. Board members unanimously approved.
 - E. Principal's Report
Paym Greene reviewed the Ruby Tuesday, afterschool detention, Saturday School, PLC and Content PLC status, enrollment, attendance, reauthorization plan update including: parent involvement, student data charts and folders, board members visiting other schools board meetings, and GC training.

Ryan Homistek reviewed NWEA data and teacher evaluative conferences.
2. Public Comment
3. DISCUSSION/ACTION ITEMS
 - A. Acceptance of New Governing Council Members (Action)
Marie Privett motioned to elect Michael Reid as a board member for ECRA. Tommy Collins seconded the motion. Board members unanimously approved.

Tommy Collins motioned to elect Lawrence Chavez as a board member for ECRA. Darva Chino seconded the motion. Board members unanimously approved.

B. Governing Council Training by Mary Scofield (Discussion)

Mary Scofield reviewed and led discussions regarding the bylaws with emphasis on powers and responsibilities, collective authority, ethical obligations and duties, and Open Meetings Act.

C. Conflict of Interest (Discussion)

Mary Scofield reviewed the Conflict of Interest Policy and the disclosure to be signed by board members.

D. Officers and Committees (Action)

Marie Privett moved to defer voting of Governing Council President until April. Jim Nettle seconded the motion. Board members unanimously approved.

Jim Nettle moved to approve Michael Reid as the Governing Council Secretary/Treasurer. Tommy Collins seconded the motion. Board members unanimously approved.

Marie Privett moved to approve Michael Reid and Jim Nettle as members of the Finance Committee. Tommy Collins seconded the motion. Board members unanimously approved.

Jim Nettle moved to approve Michael Reid, Marie Privett, Bob McMahon, and parent as members of the Audit Committee. Tommy Collins seconded the motion. Board members unanimously approved.

Jim Nettle moved to approve Darva Chino, parent, and volunteer as members of the Accountability Committee. Tommy Collins seconded the motion. Board members unanimously approved.

Darva Chino moved to approve Jim Nettle and Tommy Collins as members of the Foundation Board. Marie Privett seconded the motion. Board members unanimously approved.

E. Approval of Open Meeting Resolution (Action)

Jim Nettle moved to approve the Open Meeting Resolution. Tommy Collins seconded the motion. Board members unanimously approved.

F. Approval of Program Manager Job Description(Discussion)

There was a brief discussion about the new title of Program Manager given to Denise Brown.

G. Lease Purchase Letter of Intent (Discussion)

Mary Scofield gave an update regarding the lease purchase agreement.

H. BARS (Action)

Darva Chino moved to approve the corrected BAR FY12-06 (account # change), Jim Nettle seconded the motion. Board members unanimously approved.

Tommy Collins moved to approve BAR FY12-08 (leger line change), Jim Nettle seconded the motion. Board members unanimously approved.

Tommy Collins moved to approve BAR FY12-11, Darva Chino seconded the motion. Board members unanimously approved.

Tommy Collins moved to approve BAR FY12-12, Jim Nettle seconded the motion. Board members unanimously approved.

Marie Privett moved to approve BAR FY12-13, Tommy Collins seconded the motion. Board members unanimously approved.

Tommy Collins moved to approve BAR FY12-14, Darva Chino seconded the motion. Board members unanimously approved.

I. Financial Statements and Disbursements (Action)

Tommy Collins moved to approve the Financial Statements and Disbursements for January. Jim Nettle seconded the motion. Board members unanimously approved.

J. Approval of Quarterly Report Loans to Funds (Action)

Jim Nettle moved to approve Approval of Quarterly Report Loans to Funds to other programs. Tommy Collins seconded the motion. Board members unanimously approved.

K. Contracts and Vendors (Action)

Jim Nettle moved to approve the Microsoft licensure agreement. Tommy Collins seconded the motion. Board members unanimously approved.

L. ACH Transaction Credit Request (Action)

Jim Nettle moved to approve the ACH Transaction Credit Request (dependent on no fee attached to the request). Darva Chino seconded the motion. Board members unanimously approved.

5. Concluding Business

I. Discussion of other business and issues
Lease purchase agreement questions

II. Announcements
There will be a Special Meeting on Thursday, February 23, 2012 regarding the Lease Purchase Agreement.

III. Next Meeting Date
Thursday, March 15, 2012 at 6:00 p.m.

IV. Adjournment
8:14 p.m.